

Oklahoma Native American Youth Language Fair

Dropbox Submission Instructions

For the material submissions that are too large to attach in an email (such as video submissions) we have set up a Dropbox account for students to submit their projects. If your submission is over 2 MB you will need to submit your material on a disc or USB drive that is sent or dropped off to the Sam Noble Museum in Norman.

- 1) Go to www.dropbox.com and select “Get Dropbox Basic”. In order to use Dropbox, you must create an account and up to 2 megabytes (MB) of storage is included free with Dropbox Basic.
- 2) Follow the instructions on the site for creating a Dropbox Basic account.
- 3) After you create an account it will prompt you to download the dropbox app, if you are on a computer you do not need the app to download and submit files on dropbox, however if you are using a phone or a tablet you will need to download the dropbox app.
- 4) When you get to your dropbox homepage there is a blue bar on the right that says “upload files” click this and select your file to be uploaded.
- 5) Once you upload your file, there will be a box next to your uploaded file that says “share”, click this and add the email language@snomnh.ou.edu
- 6) You can select “can edit” or “can view” for the language@snomnh.ou.edu account, either one of those will work.
- 7) Once you have uploaded your submission to your dropbox account and shared the folder with the language@snomnh.ou.edu account please send us an email to onaylf.samnoblemuseum@ou.edu to let us know that your submission is in the dropbox so we know where to find it.

If you have any trouble uploading your submission or using dropbox please email us at onaylf.samnoblemuseum@ou.edu or call us at 405-325-7588.